

**Wycombe District Council**  
**DRAFT AUDIT COMMITTEE WORKPLAN**  
**Work Programme – May 2018 – January 2019**

Title & Subject Matter	Contact Officer	Training
<b>31 May 2018</b>		
<b>Internal Audit Plan</b> A report setting out the proposed Internal Audit coverage for 2018/19.	Business Assurance Manager	
<b>Regulation of Investigatory Powers Act Annual Report</b> Update on the use of these powers by the Council in performing its enforcement activities.	Principal Solicitor	
<b>Health and Safety Annual Report 2017/18 &amp; Work Programme 2018/19</b> Report providing an update on health and safety issues and key health and safety statistics for 2017/18 and the proposed work programme for 2018/19.	Shared Services Support Manager	
<b>Annual Review of the Anti-Fraud and Anti-Corruption Policy</b> Review of the Anti-Fraud and Corruption Policy for 2018.	Business Assurance Manager	
<b>Draft Annual Governance Statement</b> To consider the draft Annual Governance Statement for 2018/19	Business Assurance Manager	
<b>Audit Committee Terms of Reference – Self-Assessment of Good Practice</b> Report considering the annual review of the terms of reference in accordance with CIPFA	Business Assurance Manager	
<b>2017/18 Q4 and End of Year Services Performance Report (Information Sheet)</b> Report providing information on specific performance indications from January to March 2018.	Corporate Policy Officer	
<b>26 July 18</b>		
<b>Approval of 2017/18 Statement of Accounts</b> Report to approve to 2017/18 Statement of Accounts	Chief Accountant	
<b>External Auditor's ISA 260 Audit Result Report</b> To consider Ernst & Young's Audit Results	Chief Accountant	

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Report and findings from the 2017/18 audit.		
<p><b>Higginson Park Trust Annual Report and Accounts for 2017/18</b></p> <p>To consider the Higginson Park accounts for recommendation to Council.</p>	Chief Accountant	
<p><b>Business Assurance Manager's Annual Report</b></p> <p>Report providing an update on the work of the Internal Audit Services for 2017/18</p>	Business Assurance Manager	
<p><b>2018/19 Q1 Service Performance Report (Information Sheet)</b></p> <p>Report providing information on specific performance indications from April to June 2018.</p>	Policy Officer	
<b>25 October 18</b>		
<p><b>Treasury Management Annual Report 2017/18 &amp; Prudential Indicators</b></p> <p>Report setting out the treasury management activities for the first six months of 2018/19, including prudential indicators, investment and borrowing.</p>	Chief Accountant	
<p><b>Implementation of agreed Internal Audit Recommendations</b></p> <p>Report providing an update on the progress of the implementation of recommendations that had arisen from the final reports issued during 2017/18.</p>	Business Assurance Manager	
<p><b>2018/19 Q2 Service Performance Report (Information Sheet)</b></p> <p>Report providing information on specific performance indications from July to Sept 2018.</p>	Policy Officer	
<b>10 January 2019</b>		
<p><b>Draft Audit Committee Annual Report</b></p> <p>Proposed Annual Report of the work of the Audit Committee which is published on the Council's website.</p>	Business Assurance Manager	
<p><b>Annual Review of the Risk Management Policy</b></p> <p>Review of the Council's Risk Management Policy and proposed changes</p>	Business Assurance Manager	

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<p><b>Treasury Management Strategy 2019/20</b> Proposed Annual Treasury Management Strategy for 2019/20.</p>	Chief Accountant	
<p><b>Ernst &amp; Young Annual Audit Plan &amp; Annual Fee Letter</b> The Council's external auditors work plan for 2018/19 including their work on the Statement of Accounts, Value for Money opinion and grant claims. Also the proposed audit fees for 2017/18.</p>	Chief Accountant	
<p><b>Certification of Grants and Claims Annual Report</b> Report from the Council's External Auditors on the results of their work of the 2017/18 Housing Benefit Subsidy Claim</p>	Revenues and Benefits Manager	
<p><b>Strategic Risk Register – Quarter 3 Monitoring Report</b> Review the updated Strategic Risk Register - Quarter 3 monitoring report.</p>	Business Assurance Manager	
<p><b>2017/18 Q3 Services Performance Report (Information Sheet)</b> Report providing information on specific performance indicators from October to December.</p>	Corporate Policy Officer	